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STATE GOVERNMENT

HOUSE FILE 2297
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Passed House, Date _____ Passed Senate, Date _____
Vote: Ayes _____ Nays _____ Vote: Ayes _____ Nays _____
Approved _____

A BILL FOR

1 An Act requiring the department of management to implement a
2 common intake form system for the public to access executive
3 branch services, programs, and other functions.

4 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF IOWA:

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HF-2297

1 Section 1. Section 8.6, Code Supplement 2001, is amended
2 by adding the following new subsection:

3 NEW SUBSECTION. 15. COMMON INTAKE FORM. To develop and
4 implement, with the departments of state government, a common
5 intake form system so that a person seeking to access or renew
6 a license, registration, service, program, or other function
7 of the executive branch may utilize the intake form system in
8 providing necessary information to secure access or renewal.
9 The intake form system shall utilize information technology
10 and shall be implemented in a manner so as to allow a person
11 to authorize information provided by the person to one
12 department to be transferred to other departments for purposes
13 of gaining such access or renewal with the other departments.
14 Each department receiving information from persons accessing
15 or renewing a license, registration, service, program, or
16 other function of the executive branch shall participate in
17 developing and implementing the intake form system.

18 EXPLANATION

19 This bill requires the director of the department of
20 management to work with executive branch departments to
21 develop a common intake form system for use with persons
22 seeking to access or renew a license, registration, service,
23 program, or other function of the executive branch. The
24 system is to be developed in a manner so that a person may
25 utilize the system in providing necessary information to
26 secure access or renewal. The system is required to be
27 information technology-based and allow a person who has
28 provided information to one department to authorize transfer
29 of the information to another department for purposes of
30 access or renewal. Each affected department is required to
31 participate in developing the system.

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