

**201—47.4 (904) Program structure.**

**47.4(1)** The district department shall provide 24-hour housing and supervision of offenders either directly or through a contract with other agencies or individuals.

**47.4(2)** Each offender shall sign a supervision agreement approved by the department of corrections. Failure to sign said agreement or abide by the requirements therein shall constitute reason to recommend returning the offender to an institution.

**47.4(3)** The district department shall ensure that all offenders are involved in an appropriate continuum of programming which has been approved by the department of corrections.

**47.4(4)** Reserved.

**47.4(5)** The district department shall ensure, to the extent possible, that all offenders are employed a minimum of 30 hours per week.

**47.4(6)** The district department shall comply with established policies and procedures to allow offenders to leave the facility for treatment, employment, and food service when those activities are not provided at the facility. In all other circumstances, offenders may only leave the facility without supervision in accordance with department of corrections furlough procedures.

**47.4(7)** The district department, or subcontractor, shall utilize the department of corrections policies and procedures concerning offender discipline.

**47.4(8)** The district department shall comply with established policies and develop procedures to ensure development and modification of a restitution plan of payment for each offender entering the program. Said plan shall comply with Iowa Code chapter 910. Restitution payments shall be an integral part of each offender's financial management.

**47.4(9)** The district department shall comply with established policies and develop procedures to ensure that the offenders who are identified as needing continuing care receive follow-up treatment according to their identified needs. An offender will receive correctional supervision following release from the facility unless the offender's sentence has legally expired.

**47.4(10)** The district department shall have written policies and procedures which govern the medical care of OWI offenders in case of emergencies, sudden illnesses, accidents, or death.

**47.4(11)** The district department shall comply with established policies and develop procedures to ensure that a written summary of the offender's progress in the program is completed on all offenders who fail to satisfactorily complete the program and are placed at the Iowa Medical and Classification Center. Said report shall be forwarded to the Iowa Medical and Classification Center immediately following termination from the program.

**47.4(12)** The district department shall comply with established policies and develop procedures and criteria for recommending parole from the facility which shall include the completion of a department of corrections approved continuum of programming. The recommendation for parole shall specify the treatment hours completed and document that maximum benefits have been received. When physically able, the offender must demonstrate a satisfactory work record for at least 90 days. This requirement may be reduced by the department of corrections when justification exists.

**47.4(13)** Each offender shall be awarded earned time in accordance with department of corrections policies and procedures. The district director or designee may recommend the loss of earned time pursuant to the same policy.

**47.4(14)** The district department shall comply with established policies and develop procedures which provide for visitation of offenders. However, visiting privileges may be limited to the extent necessary for treatment, security, or management reasons.

**47.4(15)** Reserved.

**47.4(16)** The district department shall maintain and make available to the department of corrections requested data for the purpose of evaluating the facility and program.

**47.4(17)** The district department shall comply with established policies and develop procedures for escape when an offender is absent from the facility without authorization or there is probable cause to believe the offender is taking flight or involved in criminal activity.

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