

61—9.55(13) Contents of application. Each application shall contain the following information:

9.55(1) A paragraph describing the agencies or units of government requesting the funds.

9.55(2) A description of services for which funding is being requested. The description shall include, but not be limited to, the following:

- a.* The geographical area to be served.
- b.* The crime victim population to be served.
- c.* Victim eligibility requirements for the applicant's services.
- d.* A description of substantial financial support from other sources.
- e.* The intended use of volunteers, if any.
- f.* The stated goals and objectives of the program.
- g.* A description of the proposed victim service, training, or technical assistance to be implemented during the funding year.
- h.* The amount of grant funds requested.
- i.* The amount of cash or in-kind resources or combination thereof which is committed where required by the division.
- j.* A description of how the proposed victim service, training, or technical assistance will provide or improve services to victims of crime.
- k.* Proof of coordination with appropriate agencies at the local level.
- l.* A total program budget for all services provided by the applicant's crime victim program.
- m.* A proposed budget for the requested grant funds.
- n.* A list of other anticipated sources of income, including written commitments, if possible, and plans for continued funding of the grant-funded activities.
- o.* Other information identified in the RFP.
- p.* Signed certified assurances as required by statute or regulation.