

**111—1.5 (216B) Commission.** The duties and powers of the commission are as delineated in Iowa Code sections 216B.3 and 216D.3.

**1.5(1) Meetings.** The commission shall meet as often as necessary to conduct business expeditiously and efficiently. To the maximum extent practicable, meetings will be held outside normal working hours to encourage attendance.

**1.5(2) Chairperson.** At the first regularly scheduled meeting of each calendar year, the commission shall elect a chairperson.

**1.5(3) Notice.** Notice of meetings, including the proposed agenda, will be posted at all offices of the department. Persons wishing to receive notice of meetings may file a request with the office of the director.