

286—9.5(256) Review process. Actions of the commission regarding appointments to library service area boards of trustees may be reviewed as follows:

9.5(1) Reviews shall be made on procedural grounds only. Such grounds include alleged conflicts of interest or procedures not uniformly applied to all library service areas.

9.5(2) A written and signed explanation of the concern shall be sent to the chairperson of the commission. The letter of explanation shall include:

- a.* The facts of the concern;
- b.* Suggested remedy; and
- c.* An argument in favor of the remedy.

9.5(3) The commission shall consider the concerns and remedies expressed in the letter of explanation and will provide the individual with a written response within 30 calendar days.