

801—13.9(35A) Application procedures and determination of eligibility.

13.9(1) *Application procedures.* Application shall be made on forms provided by the Iowa department of veterans affairs. Applications may be obtained from the department at the address listed in subrule 13.9(4) or from the department's Web site at www.iowava.org. The applicant shall provide the information requested on the application and include any additional documentation required (for example, a copy of the applicant's DD Form 214). The completed application, including documentation, shall be returned to the department at the address listed in subrule 13.9(4).

13.9(2) *Department processing and investigation.* The executive director of the Iowa department of veterans affairs will approve or disapprove the application.

13.9(3) *Appeals procedure.* Decisions of the executive director are subject to review by the commission pursuant to 801—Chapter 8, Contested Cases. Applicants may appeal the decisions of the commission as provided by Iowa Code section 17A.19.

13.9(4) *Office address.* Persons may contact the Iowa department of veterans affairs at Camp Dodge, Bldg. A6A, 7105 NW 70th Avenue, Johnston, Iowa 50131-1824; telephone (515)242-5331 or 1-800-838-4692; fax (515)242-5659. The department's Web address is www.iowava.org.