

561—7.4(17A,455A) Appeal.

7.4(1) Time. Any person appealing an action of the department shall file a written notice of appeal within 30 days of receipt of notice of the department's action, unless a shorter time period is specified by a particular statute or rule governing the subject matter or by the agency action in question. The written notice of appeal shall be filed with the director with a copy to the Bureau Chief, Legal Services Bureau, Department of Natural Resources, 502 East 9th Street, Des Moines, Iowa 50319.

7.4(2) Content. Each appeal shall contain:

- a.* The name and address of the appellant,
- b.* A description of the specific portion or portions of the agency action that are being appealed,
and
- c.* A short and plain statement of the reasons the specific agency action is being appealed.