

**193G—8.2(544C,17A) Reinstatement of certificates of registration.** An applicant for reinstatement must inform the board in writing of the intention to reinstate. The board shall use the following criteria when determining the requirements for reinstatement:

**8.2(1)** An individual may reinstate an expired certificate within two years by:

- a.* Paying the reinstatement fee of \$100;
- b.* Paying the current renewal fee;
- c.* Providing a written statement outlining the professional activities of the applicant during the period of nonregistration;

*d.* Submitting documented evidence of completion of 6 contact hours (4 contact hours in public protection subjects) of continuing education for each year or portion of a year of expired registration in compliance with requirements in 193G—Chapter 3. The hours reported shall be in addition to the 12 contact hours (8 contact hours in public protection subjects) which should have been reported on the June 30 renewal date at which the registrant failed to renew. The continuing education hours used for reinstatement may not be used again at the next renewal.

**8.2(2)** An individual may reinstate a certificate which has been expired for more than two years by:

- a.* Paying the reinstatement fee of \$100;
- b.* Paying the current renewal fee;
- c.* Providing a written statement outlining the professional activities of the applicant during the period of nonregistration;

*d.* Submitting documented evidence of completion of continuing education as determined by the board. The board shall require no more than 24 contact hours (16 contact hours in public protection subjects); however, the hours reported shall not have been earned more than four years prior to the date of the application to reinstate.

**8.2(3)** The board shall review reinstatement applications on a case-by-case basis and may, at its discretion, require that the applicant take additional measures as directed by the board as a prerequisite to reinstatement.