

361—7.4(29C) Program responsibilities.

7.4(1) Governor. The governor may declare a disaster area in accordance with Iowa Code section 29C.6, designate adequate staff support, and provide for a budget and allocate funds to administer the Act.

7.4(2) Executive council actions. The executive council will:

a. Decide if aid is justified by the application and showing, and if so, the amount of the loan(s) to be made.

b. Rescinded IAB 5/1/91, effective 4/9/91.

c. Develop and publish the form and procedures for applying for disaster loans and issue rules describing the administration of the state disaster contingency fund.

d. Designate and instruct appropriate state departments and agencies to assist the director, office of disaster services, in the administration of the state disaster contingency fund by loan or use of personnel equipment and facilities.

7.4(3) Administrator, disaster services division. The administrator will:

a. Prepare and maintain current rules for issuance by the executive council, providing for the administration of the state disaster contingency fund.

b. Inspect or coordinate the inspection of disaster areas and recommend concerning declaration of disaster areas to the governor. Recommend concerning disaster loans and grants to the executive council.

c. Coordinate, as necessary, actions by other departments and agencies necessary to the administration of the state disaster contingency fund.

d. Report each fiscal year to the governor and the executive council on activities in connection with administration of the state disaster contingency fund including, but not limited to: A description of each disaster of a magnitude sufficient to warrant recommendations concerning applications for loans to the governor and executive council. Such description to include the kind and scope of the disaster and the disposition of government subdivision applications for loans, and total of loan and grant approvals for the fiscal year.

7.4(4) Department of management actions. The department of management will execute loans and grants in the amounts, and as scheduled, to government subdivisions as approved by the executive council and maintain appropriate accounts.

7.4(5) State auditor actions. The auditor will audit the accounts of government subdivisions to ensure that loans and grants have been applied in accordance with determined eligibility and will make an audit report to the executive council.

7.4(6) Government subdivisions actions. In order to conform to the provisions of the state disaster assistance Act, governmental subdivisions will:

a. Make every effort to avert and recover from the disaster with their own resources.

b. If necessary, file an application for a disaster loan.

c. Maintain detailed accounts of disaster expense.

d. Initiate action to implement annual emergency levy as authorized by Iowa Code sections 24.6 and 384.8, in order to expedite repayment of loan.